



# Commercial Cannabis Facility Public Health Inspection Compliance and Emblem Program Webinar

Cannabis Compliance & Enforcement Program  
Environmental Protection Branch  
Division of Environmental Health  
Department of Public Health





# Presentation Objectives

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- STAGING PLAN
- ROLLOUT REGIONS
- SITE EVALUATION  
PROCESS
- SITE EVALUATION  
RESULTS
- PUBLIC HEALTH  
PERMIT
- ROUTINE  
INSPECTIONS
- EMBLEM

# STAGING PLAN

## Stage 1 - Licensees with on-site retail sales

- Pursue Emblem and health permits for retail only
- Pursue Emblem and health permits for all activities
- Three regions for initial roll out
- Phase 1 is voluntary, but Licensees will need to secure required health permits to renew Temporary Approval/Annual License for calendar year 2024

## Stage 2 - All Licensees and Applicants with Local Compliance Underway (LCU) by June 30, 2022

- All commercial cannabis activities

## Stage 3 - New Applicants and Applicants with LCU on or after July 1, 2022



# ROLLOUT REGION 1

Community Plan Area	Dept. of Public Health Group
Bel Air - Beverly Crest	1
Hollywood	1
North Hollywood - Valley Village	1
Palms - Mar Vista - Del Rey	1
Sherman Oaks - Studio City - Toluca Lake - Cahuenga Pass	1
Sun Valley - La Tuna Canyon	1
Van Nuys - North Sherman Oaks	1
Venice	1
West Los Angeles	1
Westchester - Playa del Rey	1
Westwood	1
Wilshire	1



# ROLLOUT REGION 2

Community Plan Area	Dept. of Public Health Group
Arleta - Pacoima	2
Brentwood - Pacific Palisades	2
Canoga Park - Winnetka - Woodland Hills - West Hills	2
Chatsworth - Porter Ranch	2
Encino - Tarzana	2
Granada Hills - Knollwood	2
Mission Hills - Panorama City - North Hills	2
Northridge	2
Reseda - West Van Nuys	2
Sunland - Tujunga - Lake View Terrace - Shadow Hills - East La Tuna Canyon	2
Sylmar	2



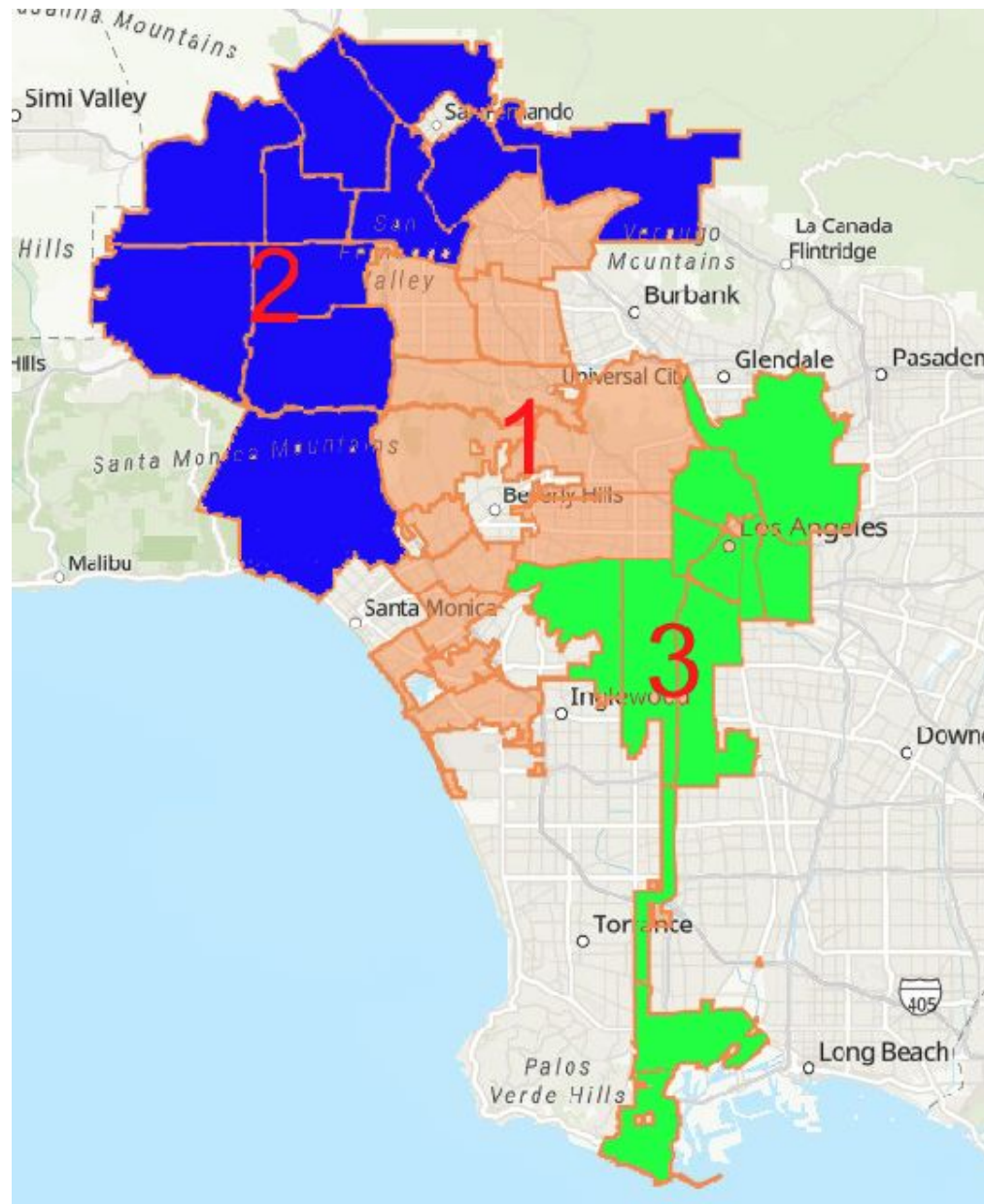
# ROLLOUT REGION 3

## Community Plan Area

## Dept. of Public Health Group

Boyle Heights	3
Central City	3
Central City North	3
Harbor Gateway	3
Northeast Los Angeles	3
San Pedro	3
Silver Lake - Echo Park - Elysian Valley	3
South Los Angeles	3
Southeast Los Angeles	3
West Adams - Baldwin Hills - Leimert	3
Westlake	3
Wilmington - Harbor City	3





## GENERAL REQUIREMENTS FOR ALL FACILITIES

- Building is vermin proofed
- Wall-mounted soap & paper towel dispensers (or air hand dryers) for all handwashing sinks
- All equipment and plumbing fixtures approved in good repair
- Adequate ventilation/lighting/shelving
- Approved floors/walls/ceilings/cove base finishes in toilet room
- Cannabis waste area/container secured

### CRITICAL ITEMS

- Essential sinks are available
- Hot & cold water available at essential sinks
- Approved water heater
- Toilet available
- Approved closed loop extraction

### NON-CRITICAL ITEMS

- Inoperative lights
- Missing paper towel/soap dispensers
- Broken/missing floor tiles
- Peeling paint on walls
- Inadequate storage shelves



# SITE EVALUATION PROCESS

1. Verify requirements for critical items are met
2. Complete application (available online)
3. Submit completed application to CCEP at [ccep@ph.lacounty.gov](mailto:ccep@ph.lacounty.gov) (\$334 per activity). We are focusing on storefront retailers first.
4. Application reviewed within 7 business days
5. Applicant will be contacted and sent invoice
6. Either mail in both invoice and payment to CCEP or pay in person at Baldwin Park headquarters



# Site Evaluation Application


<http://publichealth.lacounty.gov/eh/business/cannabis-facilities.htm>

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Environmental Health

I Want To... Services Contact Us

Businesses / Cannabis / Cannabis Facilities



Cannabis Facilities in Los Angeles County


Get Permit

### About Cannabis Facilities

Beginning in October 2020, the Los Angeles County Department of Public Health's Cannabis Compliance and Enforcement Program (CCEP) started permitting and conducting environmental health and sanitation inspections of commercial cannabis facilities (cultivation, distribution, manufacturer, and retail) for cities that have contracts with us to perform these services.

CCEP ensures that basic construction and equipment requirements are met at each facility prior to issuing a Public Health Permit. Program staff then conduct two annual inspections to ensure that cannabis facilities follow the State regulations and local ordinances. Businesses that follow the safety codes can help prevent injury and illness and help keep the community and employees safe.

If you are interested in obtaining a medical marijuana identification card, please contact the [Medical Marijuana Program](#).



Medical Marijuana Identification Card

What We Do

Areas We Serve

Information and Documents

Public Health Permits and Inspections for Cannabis Facilities

For commercial cannabis facilities located within cities that contract with Los Angeles County, a Public Health Permit will be issued only upon successful completion of a Plan Check or Site Evaluation review. Once permitted, the Cannabis Compliance and Enforcement Program will conduct at least 2 inspections per fiscal year. Information about these services can be found in the following guidelines:

- Commercial Cannabis Facility Construction Guidelines
- Cannabis Facility Plan Check/Site Evaluation Application
- Cannabis Facility Plan Review Checklist
- Cannabis Facility Inspection Guide

**CANNABIS FACILITY PLAN CHECK/SITE EVALUATION - APPLICATION**  
Environmental Health Division  
Cannabis Compliance and Enforcement Program  
5050 Commerce Drive, Baldwin Park, CA 91706  
[ccep@ph.lacounty.gov](mailto:ccep@ph.lacounty.gov)  
(626) 430-5635

County of Los Angeles  
Public Health

Date of Application: \_\_\_\_\_ Applicant Name (First Middle Last): \_\_\_\_\_ Title: \_\_\_\_\_

Received By: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

ONE (1) SET OF PLANS IS REQUIRED. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

**FACILITY**

Name/DBA: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ Last Name: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Corporation Name: \_\_\_\_\_

Business Phone/s: \_\_\_\_\_ Business Phone/s: \_\_\_\_\_

☐ Approval Letter from the City (attach a copy with application)

**OWNER**

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

CHECK ALL THAT APPLY

CULTIVATION <sup>1</sup>	FEE	DISTRIBUTION	FEE
<input type="checkbox"/> CONSTRUCTION (new cannabis facility or a remodel exceeding 500 sq. ft.)		<input type="checkbox"/> CONSTRUCTION (new cannabis facility or a remodel exceeding 500 sq. ft.)	
<input type="checkbox"/> 1 - 9,999 SQ. FT. (P#- 8710)	\$1,721.00	<input type="checkbox"/> 1 - 4,999 SQ. FT. (P#- 8706)	\$2,139.00
<input type="checkbox"/> 10,000 - 21,999 SQ. FT. (P#- 8711)	\$1,942.00	<input type="checkbox"/> 5,000 - 9,999 SQ. FT. (P#- 8706)	\$2,508.00
<input type="checkbox"/> 22,000+ SQ. FT. (P#- 8712)	\$2,164.00	<input type="checkbox"/> 10,000+ SQ. FT. (P#- 8706)	\$2,729.00
<input type="checkbox"/> REMODEL* (i.e. 500 sq. ft. or less existing cannabis facility) (P#- 8713)	\$501.00 <sup>2</sup>	<input type="checkbox"/> REMODEL* (i.e. 500 sq. ft. or less existing cannabis facility) (P#- 8713)	\$501.00 <sup>2</sup>
<input type="checkbox"/> SITE EVALUATION (see description below for permitted approved cannabis facility operations) (P#- 8714)	\$334.00 <sup>2</sup>	<input type="checkbox"/> SITE EVALUATION (see description below for permitted approved cannabis facility operations) (P#- 8714)	\$334.00 <sup>2</sup>
ACTIVITY: <input type="checkbox"/> GROW <input type="checkbox"/> DRY/TRIM <input type="checkbox"/> PRE-ROLL <input type="checkbox"/> PACKAGE		ACTIVITY: <input type="checkbox"/> STORAGE <input type="checkbox"/> PRE-ROLL <input type="checkbox"/> BATCH SAMPLE <input type="checkbox"/> PACKAGE	

MANUFACTURING <sup>1</sup>	FEE	RETAIL	FEE
<input type="checkbox"/> CONSTRUCTION (new cannabis facility or a remodel exceeding 500 sq. ft.)		<input type="checkbox"/> CONSTRUCTION (new cannabis facility or a remodel exceeding 500 sq. ft.)	
<input type="checkbox"/> 1 - 999 SQ. FT. (P#- 8705)	\$2,139.00	<input type="checkbox"/> 1 - 999 SQ. FT. (P#- 8705)	\$1,573.00
<input type="checkbox"/> 1,000 - 4,999 SQ. FT. (P#- 8706)	\$2,581.00	<input type="checkbox"/> 1,000 - 4,999 SQ. FT. (P#- 8705)	\$1,795.00
<input type="checkbox"/> 5,000+ SQ. FT. (P#- 8706)	\$2,803.00	<input type="checkbox"/> 5,000+ SQ. FT. (P#- 8705)	\$2,114.00
<input type="checkbox"/> REMODEL* (i.e. 500 sq. ft. or less existing cannabis facility) (P#- 8713)	\$501.00 <sup>2</sup>	<input type="checkbox"/> REMODEL* (i.e. 500 sq. ft. or less existing cannabis facility) (P#- 8713)	\$501.00 <sup>2</sup>
<input type="checkbox"/> SITE EVALUATION (see description below for permitted approved cannabis facility operations) (P#- 8714)	\$334.00 <sup>2</sup>	<input type="checkbox"/> SITE EVALUATION (see description below for permitted approved cannabis facility operations) (P#- 8714)	\$334.00 <sup>2</sup>
ACTIVITY: <input type="checkbox"/> INFUSE <input type="checkbox"/> EXTRACT <input type="checkbox"/> PRE-ROLL <input type="checkbox"/> PACKAGE <input type="checkbox"/> MECHANICAL <input type="checkbox"/> VOLATILE <input type="checkbox"/> OTHER <input type="checkbox"/> NON-VOLATILE			

**IF REMODEL, SUBMIT:**  
1. SCOPE OF WORK  
2. HEALTH PERMIT  
3. OPERATIONAL LETTER

1. All cultivation facilities will be required to submit separate application and plans to Cross Connection and Water Pollution Control Program (CC). Additional fees will apply. For more information contact CC at (626) 430-5290.  
2. Additional fees will apply to offset the costs incurred for services exceeding initial fee and shall be charged based on the Standard Billing Hourly Rate.  
3. The fee is based on a minimum service charge of two (2) hours and does not include any subsequent field visit. Additional fees will apply to offset the costs incurred for services exceeding initial fee and shall be charged based on the Standard Billing Hourly Rate.

**GRAND TOTAL: \$**

**ACKNOWLEDGEMENT**

Under penalty of perjury, I hereby declare that the information contained within the application is complete, true, and accurate. I understand the fee is **NON-REFUNDABLE** and the application is **NON-TRANSFERABLE**. The fee amount is based on my declaration of the project type and business classification indicated above. If the declaration is found to be incorrect, I understand that additional fees may apply.

I understand that plans are reviewed within twenty (20) working days after receipt of payment. Once deemed **APPROVED**, I understand that the plan approval is valid for twelve (12) months. If plans are **NOT APPROVED**, I understand that corrected plans must be resubmitted within (6) months to obtain approval.

I understand that plans must be approved prior to construction or installation of equipment from the Cannabis Compliance and Enforcement Program. Finally, I understand that it is my responsibility to obtain all necessary license and/or permits from local agencies and the state.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# SITE EVALUATION RESULTS: **PASS**

- Eligible to apply for PHP
- Application for an annual PHP will be issued via email or a hard copy can be provided at the end of site evaluation.
- CCEP will process your application and will provide invoice once it's available from Permit & Licensing Unit.
- PHP fees will depend on the square footage of facility.

# SITE EVALUATION RESULTS: **PASS**

Licensees that pass a site evaluation may apply for Public Health Permit (PHP) and submit an application for an annual PHP. CCEP will process your application and will provide invoice once it's available from Permit & Licensing Unit.

3 ways to pay the invoice:

- ❑ Bring invoice with payment to our BP HQ
- ❑ US Mail both invoice and payment to CCEP
- ❑ Pay invoice online by E-Check or credit card



# **SITE EVALUATION RESULTS: NOT PASS**

Plan submission is required to obtain a PHP



# Routine Inspections

- Two weeks after payment of PHP
- Unannounced inspections
- Walk through with onsite manager
- Issue Cannabis Inspection Report



# CANNABIS INSPECTION REPORT



## CANNABIS OFFICIAL INSPECTION REPORT

OFFICE: CANNABIS COMPLIANCE & ENFORCEMENT • CHIEF: TIAO KOMURA  
5050 COMMERCE DRIVE, BALDWIN PARK, CA 91706 • Phone: (626) 430-5635  
[WWW.PUBLICHEALTH.LACOUNTY.GOV/TH](http://WWW.PUBLICHEALTH.LACOUNTY.GOV/TH)



Facility Name:				Inspection Date:	
Owner/Permittee:				Re-inspection Date:	
Facility Address:			City/Zip:		
			Service:		
			Result:		
FA:	PR:	PE:	Time In:	Action:	
			Time Out:		

During an inspection of the facility at the above address, the following statuses were noted which may require immediate action.  
**IN** = In Compliance    **OUT** = Out of Compliance    **COS** = Corrected On Site    **NO** = Not Observed    **NA** = Not Applicable

All items marked as Out of Compliance represent violations and must be corrected by the reinspection date given above, unless otherwise stated in the report.

EMPLOYEE PRACTICES	Status
1. Person in charge present, performs duties	
2. Communicable disease reporting/restrictions/exclusions	
3. No discharge from eyes/nose/mouth/open lesion	
4. Proper handwashing	
5. Personal cleanliness (Cultivation, Distribution, Manufacturing)	
6. No sleeping quarters	
7. No smoking/vaping/ingesting alcohol/cannabis products	
8. No eating food/chewing gum/drinking beverages	
CANNABIS SAFETY	Status
9. Free from contamination/additives/adulteration	
10. Returned cannabis goods not available for resale	
11. Obtained from approved source	
12. Contact surface clean/sanitized	
13. Labeling requirements met	
14. Packaging requirements met	
15. No avoidance of vermin infestation	
16. Testing/certificate of analysis	
PROPER STORAGE	Status
17. Products and ingredients separated and protected	
18. Hazardous materials/chemicals identified/stored/used	
EQUIPMENT/UTENSILS	Status
19. Equipment/utensils approved	
20. Adequate ventilation/lighting	
21. Approved mechanical ventilation/fume hood	
FACILITY	Status
22. Fully enclosed/vermin proof	
23. Cannabis/non-cannabis waste secured/disposed/maintained	
24. Dressing/locker room adequate/maintained	
25. Floors/walls/ceilings clean/maintained	

PLUMBING FIXTURES	Status
26. Plumbing sinks/fixtures/backflow devices accessible/maintained	
27. Hot/cold water	
28. Hand wash sink/supplies	
29. Toilet rooms adequate/supplied/maintained	
30. Sewage/wastewater properly disposed	
REQUIREMENTS	Status
31. Signs posted (ambient at Retail Storefront)	
32. Required permits/licenses available/posted	
RECORD KEEPING	Status
33. Waste Management Plan (Cultivation & Manufacturing)	
34. Odor Management Plan (Cultivation & Manufacturing)	
35. Standard Operating Procedure (Manufacturing)	
36. Recall Protocol (Manufacturing)	
COMPLIANCE & ENFORCEMENT	Status
37. Impoundment/Quarantine/Voluntary Condemnation/Destruction	
38. Permit Suspension	
39. Plan Review required	
REQUIREMENTS FOR MANUFACTURING (IF APPLICABLE)	Status
40. Proper holding temperatures	
41. Approved warewashing/sanitizing	
42. Thermometers provided/accurate	
43. Approved cooling methods	
44. Approved thawing methods	
45. Wiping cloths used/stored	
46. Specialized process/HACCP	
47. Food Handler Certificate available/required (ONLY Edible Manufacturer)	
48. Approved extraction methods	

# EMBLEM PROGRAM FOR RETAILERS

		<b>CANNABIS COMPLIANCE AND ENFORCEMENT PROGRAM</b>
	<b>Authorized Cannabis Store</b>	<b>Facility Name</b> _____  <b>PR Number</b> _____
<p>FOR INFORMATION REGARDING THE LATEST INSPECTION RESULTS OR FOR CANNABIS HEALTH ADVISORIES VISIT OUR WEBSITE: <a href="http://www.publichealth.lacounty.gov/eh">www.publichealth.lacounty.gov/eh</a></p> 		<p>Public Health concerns regarding this facility may be directed to: <b>ENVIRONMENTAL HEALTH CUSTOMER CALL CENTER</b> <b>(888) 700-9995</b></p> <div></div>



# HEALTH EDUCATION MATERIALS

## Have questions about Cannabis?

Visit [publichealth.lacounty.gov/eh](http://publichealth.lacounty.gov/eh) or scan the code  
to get information about:



- ✓ Responsible Use of Cannabis
  - ✓ Medicinal Use Cannabis
  - ✓ Pregnant and Breastfeeding Women and Cannabis
  - ✓ Frequently Asked Questions
  - ✓ What is Legal for Adult Use
  - ✓ Youth and Cannabis
- and MORE



## Let's Talk About Cannabis

### GENERAL INFORMATION

#### Health Permits and Inspections:

Only dispensaries in Los Angeles County displaying the County Cannabis Emblem are permitted and regulated by the County of Los Angeles Department of Public Health (Public Health). To confirm that this dispensary is permitted by Public Health, call 626-430-5635.

**Adult Use (without Medical Recommendation):** Adults ages 21 and older in California may possess up to 1 ounce (28.5 grams) of dried cannabis flower and 8 grams of cannabis concentrate. They may also grow up to six plants for personal use.

**Medical Marijuana Identification Card (MMIC):** In California, individuals age 18 and over with certain medical conditions may apply for an MMIC. Retail purchases of medical cannabis products with an MMIC are exempt from state and local sales taxes and some local excise taxes, depending on the city. For more information about the MMIC, visit: <http://publichealth.lacounty.gov/eh/EP/MedicalMarijuana/>.



**Laws Restricting Use:** Cannabis remains illegal under federal law, so it is illegal to travel across state lines with cannabis even if the state you are traveling to/from allows cannabis use. Your medical cannabis recommendation may be invalid outside of the state in which you obtained it.

- **DO NOT** consume cannabis products in public places or anywhere tobacco smoking is prohibited. Landlords may ban cannabis use on their privately-owned rental properties, and employers may ban cannabis use by employees while at work.
- **DO NOT** consume cannabis while riding in or driving a vehicle or boat.
- **DO NOT** have an open container of cannabis while riding in or driving a vehicle or boat.



**Onset and Duration of Effects:** Cannabis products affect everyone differently and effects may depend on how cannabis is consumed, how much is consumed, and the user's body composition, among other factors. The effects of smoking/vaping/dabbing cannabis can be felt in seconds to minutes and can last for several hours. The effects of eating/drinking cannabis products can take 30 minutes to 2 hours to be felt and can last up to 8 hours.

**Dosage:** If you choose to use cannabis, always start with a small dose - 5 mg of tetrahydrocannabinol (THC) for edibles and one puff/hit if smoking/vaping/dabbing. Then wait 5-10 minutes if smoking/vaping/dabbing, or 2 hours if consuming edibles, to see how you react. Overconsumption of cannabis products can lead to severely distressing psychoactive effects. Cannabis concentrates used for vaping and dabbing can have particularly high concentrations of THC (3 to 10 times higher than smokable flower) and should be used with extreme caution. Edibles should also be used cautiously and in small amounts as they can take up to 2 hours to produce effects.

**See reverse for additional information**



ANY  
*Questions?*



# CONTACT INFORMATION



**Cannabis Compliance and Enforcement Program**  
**5050 Commerce Dr., Baldwin Park CA 91706**

**Phone: 626-430-5635**

**Email: [ccep@ph.lacounty.gov](mailto:ccep@ph.lacounty.gov)**

**<http://publichealth.lacounty.gov/eh/business/cannabis-facilities.htm>**