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CANNABIS REGULATION COMMISSION

November 3, 2022, 2:00 p.m.

(877) 853 - 5257 | Meeting ID: 860-838-7310 #



CANNABIS
REGULATION
COMMISSION

Roll Call



General Public Comment & Single / Multiple Agenda Item Comment

Agenda Item #1: Commission Business



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Agenda Item #2:

Findings to Continue Teleconference
Meetings Pursuant to AB 361 and Possible
Commission Action



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Agenda Item #3: Report from the Interim Executive Director



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Agenda Item #3:
END.

Agenda Item #6: Report from DCR on the Social Equity Program



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Social Equity Program

The Mission of the Social Equity Program is “to promote equitable ownership and employment opportunities in the cannabis industry in order to decrease disparities in life outcomes for marginalized communities, and to address the disproportionate impacts of the War on Drugs in those communities.”



**CANNABIS
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BLC

Business,
Licensing and
Compliance



Program Benefits and Resources

- Application Processing
- Business, Licensing, Compliance and Technical Assistance Program
- Pro Bono and Low Bono Legal Services Program
- Workforce Development Program
- SEED Rental Assistance Grant Program



BLC Program Overview

2022

- 7 Beachside Chat Q&A Sessions
- 34 Live Webinars
- 300 hours of one-on-one business, professional or workforce development coaching

2021

- 110 hours of self-paced content and live webinars in our Learning Management System (LMS)



Individual Eligibility Verification Update

- The individual eligibility verification process application period closed on July 26, 2022 with a total of 1,276 submissions reviewed.
- All newly Verified Social Equity Individual Applicants have immediate access to all program benefits and resources.



BLC Website

The SEP Team has developed a standalone website for the Business, Licensing Compliance and Technical Assistance Program. This website has many great features including the following:

- Access to the Online Learning Management System (LMS)
- Webinar Registration
- Jobs Board
- One-on-One Coaching Registration
- Cannadispatch Monthly Newsletter
- Video Archive
- Events



221 N. Figueroa St, Suite 1245

(213) 978-0738

dcr.sep@lacity.org

[Return to DCR](#)

[JOIN FOR ALERTS & UPDATES](#)



[ABOUT](#) [NEWS](#) [RESOURCES](#) [EMPLOYER AND EMPLOYEE BENEFITS](#) [EVENTS](#) [CONTACT](#)



LOOKING FOR A **JOB** IN THE CANNABIS INDUSTRY?

The DCR Job Board shows new career opportunities from local cannabis businesses.

[VIEW AVAILABLE JOBS](#)



GROW 2022
CANNABIS CAREER FAIR

COVID-19



The BLC Cannadispatch



**CANNABIS
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NOVEMBER EVENT SERIES

Tuesday

1

**BEACHSIDE CHAT: TECH TOOLS FOR
BUILDING PROFITABLE
COOPERATIVES FOR SOCIAL EQUITY**

Thursday

3

**CA DEPARTMENT OF
CANNABIS CONTROL**

Tuesday

15

**CA OCCUPATIONAL SAFETY
AND HEALTH
ADMINISTRATION**

Thursday

17

**CA DEPARTMENT OF TAX
AND FEE ADMINISTRATION**

RSVP TODAY!



Cannadispatch Monthly Newsletter

November Webinars:

- Beachside Chat: Tech Tools for Building Profitable Cooperatives for Social Equity- November 1, 2022
- State of California Department of Cannabis Control (DCC)- November 3, 2022
- State of California Occupational Safety & Health Administration (OSHA)- November 15, 2022
- State of California Department of Tax and Fee Administration (CDTFA)- November 17, 2022



Workforce Wednesday Series

**BUSINESS TO
BUSINESS**

VIRTUAL MIXERS WEDNESDAY 10/12

SUPPLY CHAIN MIXER 10AM - 12PM

HIRING MIXER 12PM - 1PM


BUSINESS, LICENSING, AND COMPLIANCE
ASSISTANCE PROGRAM

- The first Workforce Wednesday event was held on September 14, 2022.
- We recently hosted the Business to Business virtual mixer which focused on Real Estate Business Operations and hiring practices.
- The next mixer will be held on November 9, 2022.

Free Coaching



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We are thrilled to offer over 300+ hours of free business, professional, and workforce development coaching with subject-matter experts from a wide range of expertise.

- **Commercial Leases & Negotiation**
- **Contracts**
- **Business Structures**



Workforce Development Training

For job seekers, please check out our free coaching opportunities:

- Interview Training
 - Resume review
 - Resume writing assistance
 - Mock interview with coaches
- Coaching for Job Seekers
 - Skills required for specific careers within the cannabis space
 - Job application process
 - Where to find cannabis jobs

Jobs Board



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Sweet Flower - Delivery Driver (Part-Time) - DTLA

Driver

Start Date: Oct 14, 2022



MMD Management Inc. - General Manager - North Hollywood

Operations

Start Date: Oct 14, 2022

Leaf Link - Senior Supply Chain Analyst

Operations

Jobs Board Features:

- Gives job seekers real time updates on available positions
- Allows job seekers to upload their resumes
- Have the confidence to know that they are working for a licensed cannabis operator
- Allow licensed operators to recruit for local, transitional and social equity hires



LACBA Legal Assistance

Pro Bono:

- Available to Retail & Delivery applicants
- 51 applicants have been referred through the Los Angeles County Bar Association's Smart Law Referral Service

If you have questions about eligibility, please contact us at DCR.SEP@lacity.org



Pro Bono Legal Services

SIGN UP HERE



[Home](#) > [Social Equity Program](#) > [Program Benefit And Resources](#) > [Pro Bono Legal Services](#)

The Los Angeles County Bar Association's Cannabis Section, in partnership with DCA, has created a Pro Bono Legal Assistance program which will operate through the Bar Association's Smart Law Referral Service for Social Equity Applicants.

The goals of this referral resource are to promote fair and equitable participation in the licensed commercial cannabis industry, and to foster a level playing field as it relates to access to legal counsel, and help deter predatory practices targeting the social equity community.

This referral service is available ONLY to Social Equity Applicants who applied in Phase 3 Retail Round 1 and were determined eligible for further processing under Los Angeles Municipal Code Section 104.06.1(b). Depending on demand and availability, these services may be expanded to other applicants in the future.

If you are a Phase 3 Social Equity Individual Applicant with an application deemed eligible for further processing and interested in receiving limited pro bono legal services, please complete the online survey titled "[Pro Bono Legal Services Survey](#)." You must complete the required information in the Pro Bono Legal Services Survey and upload the [Authorization Agreement](#) to the survey to complete the survey process.



LACBA Legal Assistance

Low Bono:

- Available to Retail & Delivery applicants
- 30 hours of legal consultation and services at \$35/hour per applicant

Program launched on **Thursday, October 6, 2022**



LA SEED Rental Assistance Grant Program

In partnership with Elevate Impact LA, the City of Los Angeles Department of Cannabis Regulation is disbursing \$5 million in funding from the 2022 Cannabis Equity Grant for Local Jurisdictions.

SEED Rental Assistance Grant funds may be used for the following purposes:

- To pay rent or a security deposit pursuant to a fully executed commercial lease
- To finance up to one month of back rent due on a fully executed commercial lease
- To secure a binding Letter of Intent by paying the required security deposit
- To assist with build out or construction costs for the purposes of renovating a location to operate a licensed commercial cannabis storefront retail location



LA SEED Rental Assistance Grant Program

- SEED 1.0
 - The SEED 1.0 Rental Assistance Grant Program utilizes \$4 million in funding from the Cannabis Equity Grant for Local Jurisdictions to provide financial assistance to Phase 3 Retail Round 1 Verified Social Equity Individual Applicants and Licensees.
 - Applicants may apply to receive a financial grant of up to \$50,000.

First Disbursement Course Requirement: Commercial Leases & Contract Negotiations Parts 1 & 2.

Second Disbursement Course Requirement: Business Planning & Operational Development

Third Disbursement Course Requirement: Third “elective” course may be chosen by the applicant but must be selected from the DCR LMS.



LA SEED Rental Assistance Grant Program

- SEED 2.0
 - The SEED 2.0 Rental Assistance Grant Program utilizes \$1 million in funding from the Cannabis Equity Grant for Local Jurisdictions to provide financial assistance to verified Social Equity Individual Applicants and Licensees who: (1) are seeking Temporary Approval or a License for license type that is not retail commercial cannabis activity; (2) have passed the Pre-Application Review stage with a compliant proposed Business Premises; and (3) have executed lease and/or binding Letter of Intent for that proposed Business Premises.
 - Applicants may apply to receive a financial grant of \$10,000.

First Disbursement Course Requirement: Commercial Leases & Contract Negotiations Parts 1 & 2.



LA SEED Rental Assistance Grant Program Launch

Program launched on Friday, September 30, 2022

Lunch and Learn Training Sessions

The Department hosted a series of Lunch and Learns that walked verified SEIAs through the SEED Rental Assistance grant application process. These lunch and learn sessions were held on Friday, October 7, 2022 and Thursday, October 20, 2022.





LA SEED Rental Assistance Grant Program



Total applicants to date:

- SEED 1.0-105
- SEED 2.0-40

The SEED Rental Assistance Grant application period closes at **11:59pm PST** on **March 30, 2023.**



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Agenda Item #6:
END.

Agenda Item #4: Report from DCR on the Licensing Program



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Administration - Vacancy Rate is 40%

- 35 of 58 authorized positions are filled.
 - In order to reduce its vacancy rate below 20%, DCR needs to fill 12 additional positions to reach a staffing level of 47.
- DCR recently completed interviewing multiple candidates for Senior Management Analyst, Senior Project Coordinator, and communication vacancies. Multiple conditional job offers are pending background checks and two candidates have accepted DCR's job offers.
- The Personnel Department recently certified a new Management Analyst list.
 - DCR plans to interview candidates from the list later this year.
- DCR plans to interview for other critical vacancies later this year.



Licensing Program Updates

- Over 700 renewal records have been submitted covering approximately 1,400 licensed commercial cannabis activities.
 - 399 Legal Business Entity Records (LBER) have been submitted, so we're still waiting for Licensees to submit their new LBER records.
- Over 500 Social Equity Individual Applicants have been verified to register for the Phase 3 Retail Round 2 lottery (Lottery).
 - DCR is still updating the website, so statuses may change; the default website status is "Unverified"
 - 353 lottery registration records have been submitted.
 - The deadline to submit lottery registration records is Wednesday, November 23, 2022 at 4:00 P.M. Pacific Time. Late records will not be accepted.



Participation in the Phase 3 Retail Round 2 (P3RR2) Lottery

In order to participate in the Phase 3 Retail Round 2 lottery, an individual must be:

1. Verified as a Social Equity Individual Applicant (SEIA) under LAMC 104.20(b)(1);
2. Verification must include a qualifying California Cannabis Arrest or Conviction* prior to November 8, 2016; and,
3. At least one other eligibility criteria.
 - a. 10 years of cumulative residency in a Disproportionately Impacted Area as defined by police reporting districts; or,
 - b. Low Income in the 2020 or 2021 calendar year.

Individuals that submitted SEIA eligibility verification requests pursuant to LAMC 104.06.1(c) and meet the above requirements will be assigned a 2022 SEP Status of “Verified - Arrest/Conviction.”

*An arrest, prosecution or conviction for a violation of Proposition D is not a California Cannabis Arrest or Conviction.



2022 SEP Status

“Verified - Arrest/Conviction”

Home **Activities**

Dashboard My Records **My Account** Submit a Modification Request Advanced Search

Manage Your Account

Your current account information is shown below. Click an Edit button to update information within a section.

Login Information Edit

User Name: jkilleen
E-mail: jason.killeen@lacity.org
Password: *****
Security Question: LADCR

Contact Information

Showing 1-1 of 1 | Download results

Action	ACA Reference ID	First Name	Last Name	Primary Phone	E-mail	2019 SEIA Status	2022 SEIA Status
Actions ▼	317065261	Jason	Killeen	(213) 473-7490	jason.killeen@lacity.org	Not Eligible	Verified - Arrest/Conviction



How to Register for a Business Tax Registration Certificate (BTRC)

Before you can submit a complete business tax certificate application, you will need:

1. An Employer Identification Number (EIN) from the Internal Revenue Service;
 - a. <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>

2. A California Secretary of State entity number (Sole Proprietorships do not need to meet this requirement);
 - a. <https://bizfileonline.sos.ca.gov/forms/business>

3. A California Department of Tax and Fee Administration (CDTFA) seller's permit.
 - a. <https://www.cdtfa.ca.gov/services/#Register-Renewals>



Helpful Links

City of Los Angeles Office of Finance - Business Tax Certificate Application Form

<https://finance.lacity.org/sites/g/files/wph1721/files/2022-01/2022%20BTRC%20Application.pdf>

Email completed Business Tax Certificate Application Forms to DCRLicensing@lacity.org

City of Los Angeles Office of Finance - Business Registration Requirements FAQ

<https://finance.lacity.org/faq/business-registration-requirements-faq>

Internal Revenue Service starting a business:

<https://www.irs.gov/businesses/small-businesses-self-employed/starting-a-business>

California Governor's Office of Business and Economic Development Permit and Regulatory Assistance:

<https://business.ca.gov/advantages/permit-and-regulatory-assistance>


How to Register for a Business Tax Registration Certificate (BTRC)



City of Los Angeles
Office of Finance
200 N Spring St. Rm 101
Los Angeles, CA 90012

Email application to: finance.customerservice@lacity.org

BUSINESS TAX APPLICATION

If you do any type of Retail or Wholesale sales, you are required to fill out the Tobacco Retailers questionnaire/Application

The following information is subject to disclosure

Business Type (check one): Individual Corporation Partnership LLC Trust
Please print or type

Legal Name: _____
Do not use DBA here

Business Address: _____
Do not use P.O. Box Street address City State Zip Code
Check appropriate box Commercial location Residence

Fictitious Business Name (DBA): _____

Care Of (C/O): _____

Mailing Address: _____
Do not use P.O. Box Street address or P.O. Box City State Zip Code
Check appropriate box Commercial location Residence

Starting date of business in the City of Los Angeles: Month _____ Day _____ Year _____

Social Security number (SSN) – OR – Federal Employer Identification number (FEIN): _____

Sales Tax Number (Seller's Permit): _____

Description of Business: _____
(Provide in detail)

E-mail Address: _____

Business Phone Number: _____

Creating a Legal Business Entity Record



The screenshot shows the Los Angeles Department of Cannabis Regulation website. At the top left is the City of Los Angeles logo and the text "LOS ANGELES". At the top right is a notification bell icon with the number "311", a search icon, and a grid icon. Below this is a dark blue header with the text "Los Angeles Department of Cannabis Regulation". Underneath the header, there is a navigation bar with "Announcements(52)", "Logged in as: Jason L Killeen", "Accessibility Support", "Account Management", and "Logout". A search bar with the placeholder "Search..." and a green search button is located on the right side of the navigation bar. Below the navigation bar, there is a menu with "Home" (selected) and "Activities". Under "Home", there are links for "Dashboard", "My Records", "My Account", "Submit a Modification Request", and "Advanced Search". A dark grey box is overlaid on the page, titled "Activities", containing two options: "Apply for a License" and "Search for a License". A large red arrow points to the "Apply for a License" option.

Creating a Legal Business Entity Record



Search...

Home **Activities**

Apply for a License Search for a License

Select a License Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

- ▶ Request for Pre-Application Review
- ▶ Modification
- ▼ **Business Legal Entity Record**
 - Legal Business Entity Application



Creating a Legal Business Entity Record



LOS ANGELES 311

Los Angeles Department of Cannabis Regulation

Announcements(52) Logged in as: Jason L Killeen Account Management Logout

Search...

Home **Activities**

Apply for a License Search for a License

Legal Business Entity Application

1 **Begin** 2 People 3 Documents Required 4 Review 5 Pay Fees 6

* indicates a required field.

Entity Options

* ACA Reference Id:

* Request Equity Share Review: Yes No

* BTRC Master Account:

* SOI Entity Number:

Do you want to designate an Authorized Agent to sign and submit forms and documents to DCR on behalf of the Applicant or Licensee?: Yes No

Save and resume later **Continue >**

Creating a Legal Business Entity Record



LOS ANGELES 311

Los Angeles Department of Cannabis Regulation

Announcements(52) Logged in as: Jason L Killeen Account Management Logout

Search...

Home **Activities**

Apply for a License Search for a License

Legal Business Entity Application

1 **Begin** 2 People 3 Documents Required 4 Review 5 Pay Fees 6

* indicates a required field.

Entity Options

* ACA Reference Id:

* Request Equity Share Review: Yes No

* BTRC Master Account:

* SOI Entity Number:

Do you want to designate an Authorized Agent to sign and submit forms and documents to DCR on behalf of the Applicant or Licensee?: Yes No

Save and resume later **Continue >**



Creating a Legal Business Entity Record

- 1) ACA Reference Id
 - a) Enter the Accela Citizen Access Reference Contact ID associated with the legal business entity.
- 2) Request Equity Share Review
- 3) BTRC Master Account
- 4) SOI Entity Number
- 5) Do you want to designate an Authorized Agent to sign and submit forms and documents to DCR on behalf of the Applicant or Licensee?
- 6) Identify Owners, Primary Personnel, and, if applicable, an Authorized Agent.
- 7) Upload all required ownership, primary personnel, business formation documents, operating agreements, and if applicable, social equity application specific information, documents, and forms.
 - a) If you requested “Equity Share Review”, you will be required to upload social equity application specific information, documents, and forms
- 8) DCR will generate an invoice for applicable fees based on the selections made during the intake process.

Phase 3 Retail Round 2 (P3RR2) Lottery Registration



Navigate to the [DCR Licensing Portal](#) and log in to your user account.

The screenshot shows the login page of the Los Angeles Department of Cannabis Regulation portal. At the top, there is a dark blue header with the City of Los Angeles logo and the text "LOS ANGELES" on the left, and a "311" icon, a search icon, and a grid icon on the right. Below the header, the text "Los Angeles Department of Cannabis Regulation" is displayed. A navigation bar contains links for "Announcements", "Accessibility Support", "Register to Apply for a License", and "Login". A search bar with the placeholder "Search..." and a green search icon is located on the right. Below the search bar, there are tabs for "Home", "Activities", and "Complaints". Under the "Home" tab, there are links for "Submit a Modification Request" and "Advanced Search". The main content area features a login form with fields for "User Name or E-mail:" (containing "JKILLEEN") and "Password:" (containing "*****"). A "Login »" button is positioned to the right of the password field. Below the password field is a reCAPTCHA widget with the text "I'm not a robot" and the reCAPTCHA logo. At the bottom of the login form, there are checkboxes for "Remember me on this computer" (checked), "I've forgotten my password", and "New Users: Register to Apply for a License". Below the login form, a welcome message reads: "Welcome to the Department of Cannabis Regulation Portal 'DCR' Portal. We are pleased to offer our residents, customers, businesses, and visitors access to government services online, 24 hours a day, 7 days a week."



Phase 3 Retail Round 2 (P3RR2) Lottery Registration

From the DCR Licensing Portal home screen, click on “Activities.”

The screenshot shows the Los Angeles Department of Cannabis Regulation portal. At the top, there is a dark blue header with the City of Los Angeles logo and the text "LOS ANGELES". To the right of the header, there is a "311" icon, a search icon, and a grid icon. Below the header, the text "Los Angeles Department of Cannabis Regulation" is displayed. To the right of this text, there are links for "Announcements(52)", "Logged in as: Jason L Killeen", "Account Management", and "Logout". Below this, there is a search bar with the text "Search..." and a green search icon. In the navigation menu, the "Activities" link is highlighted with a red arrow. Other navigation links include "Home", "Dashboard", "My Records", "My Account", "Submit a Modification Request", and "Advanced Search". Below the navigation menu, the text "Hello, Jason L Killeen" is displayed. At the bottom, there is a section titled "My Collection (0)" with a "View Collections" button. The text "You do not have any collections right now." is displayed below this section.



Phase 3 Retail Round 2 (P3RR2) Lottery Registration

Click on “Apply for a License.”

LOS ANGELES 311

Los Angeles Department of Cannabis Regulation

Announcements(52) Logged in as: Jason L Killeen Account Management Logout

Search...

Home **Activities**

Apply for a License Search for a License Submit a Modification Request

My Records --Select--

Showing 1-20 of 60 | Download results | Add to collection

<input type="checkbox"/>	Record Number	Record Type	Business	Outstanding Balance	Status	Status Date	Action
<input type="checkbox"/>	LA-C-23-001634-01-01-REN	Cannabis Business Application	DCR Legal Inc	\$0	Waiting for Payment	09/01/2022	
<input type="checkbox"/>	LA-S-23-000125-01-01-REN	Cannabis Business Application	DCR EXAMPLE RECORD LEGAL NAME	\$0	Waiting for Payment	09/01/2022	
<input type="checkbox"/>	LA-C-23-402166-01-01-REN	Cannabis Business Application	NEW - DCR Legal Inc 2021.10.01	\$0	Waiting for Payment	09/01/2022	



Phase 3 Retail Round 2 (P3RR2) Lottery Registration

Read the General Disclaimer, check the “I have read and accepted the above terms” box, then click on “Continue.”

The screenshot shows the City of Los Angeles Cannabis Regulation Commission website. At the top, there is a navigation bar with the City of Los Angeles logo, the text "LOS ANGELES", a phone number "311", a search icon, and a search input field. Below the navigation bar, there are tabs for "Home", "Activities", and "Complaints". Under the "Activities" tab, there are three main options: "Apply for a License", "Search for a License", and "Submit a Modification Request". The "Apply for a License" option is selected. Below this, there is a section titled "Online License Application" with a welcome message and instructions. A "General Disclaimer" section is visible, containing several paragraphs of text. At the bottom of the disclaimer section, there is a checkbox labeled "I have read and accepted the above terms." and a "Continue »" button.

LOS ANGELES 311 Search...

Home **Activities** Complaints

Apply for a License Search for a License Submit a Modification Request

Online License Application

Welcome to our Online Licensing System. Using this system you can submit information, pay fees, and track the status of your application all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

General Disclaimer

While the City of Los Angeles (City) attempts to keep its web information accurate and timely, the information and documents available on this website are provided on an "as is" and "as available" basis without warranties or conditions of any kind, either express or implied. The City neither warrants nor makes representations as to the functionality or condition of this website, its suitability for use, or non-infringement of proprietary rights.

The City is neither responsible nor liable for any viruses or other contamination of a user's system nor for any delays, inaccuracies, errors or omissions arising out of a user's use of the site or with respect to the material contained on the site, including without limitation, any material posted on the site. The City has full discretion to store or delete any unsubmitted records that are kept in its licensing system database.

The City is not responsible for any special, indirect, incidental or consequential damages that may arise from the use of or the inability to use, this website and/or the materials contained on this website whether the materials are provided by the City or a third party. Online activities carry the inherent risk of exposure to viruses or other malware.

In addition to the preceding terms and conditions, the City, its officers, employees, agents or representatives shall not be liable for any damages of any kind arising from a user's use of the website or its online payment service.

I have read and accepted the above terms.

Continue »



Phase 3 Retail Round 2 (P3RR2) Lottery Registration

Click on the triangle next to “Lottery Registration.”

LOS ANGELES 311

Los Angeles Department of Cannabis Regulation

Announcements Logged in as: Jason L Killeen Account Management Logout

Home **Activities** Complaints

Apply for a License Search for a License

Select a License Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

Search

- ▶ Lottery Registration
- ▶ Request for Pre-Application Review
- ▶ Modification
- ▶ Business Legal Entity Record

Continue »



Phase 3 Retail Round 2 (P3RR2) Lottery Registration

Select “P3RR2 Lottery Registration Record,” then click “Continue.”

The screenshot shows the Los Angeles Department of Cannabis Regulation website. At the top, there is a navigation bar with the city logo, the text "LOS ANGELES", a "311" button, a search icon, and a menu icon. Below this is the header "Los Angeles Department of Cannabis Regulation" and a secondary navigation bar with links for "Announcements", "Logged in as: Jason L Killeen", "Account Management", and "Logout". A search bar is located on the right side of the page. The main content area has a breadcrumb trail: "Home" > "Activities" > "Complaints". Below this are two buttons: "Apply for a License" and "Search for a License". The section is titled "Select a License Record Type" and includes the instruction: "Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us." There is a search input field with a "Search" button. A red arrow points to the "Lottery Registration" category, which is expanded to show three options: "P3RR2 Lottery Registration Record" (selected with a radio button), "Request for Pre-Application Review", "Modification", and "Business Legal Entity Record". At the bottom of the section is a "Continue »" button.

Phase 3 Retail Round 2 (P3RR2) Lottery Registration



If your 2022 SEP Status is not set to “Verified - Arrest/Conviction,” you are ineligible to participate in the Lottery.

The screenshot shows the Los Angeles Department of Cannabis Regulation website. The header includes the City of Los Angeles logo, the text "LOS ANGELES", a "311" button, and search and menu icons. Below the header is the "Los Angeles Department of Cannabis Regulation" title and navigation links for "Announcements", "Logged in as: Jason L Killeen", "Account Management", and "Logout".

The main content area features a search bar and navigation tabs for "Home", "Activities", and "Complaints". Under "Activities", there are links for "Apply for a License" and "Search for a License".

The "P3RR2 Lottery Registration Record" section shows a progress bar with four steps: "1 Step 1" (highlighted in yellow), "2 Review", "3 Pay Fees", and "4 Record Issuance". A note indicates that an asterisk (*) denotes a required field.

The "Custom Fields" section contains the following information:

- ACA Reference ID: 317065261
- Do you qualify to register for the lottery registration?: Ineligible
- Do you want to register for the lottery?: Yes No

At the bottom of the form, there are two buttons: "Save and resume later" and "Continue »".



Phase 3 Retail Round 2 (P3RR2) Lottery Registration

If your 2022 SEP Status is set to “Verified - Arrest/Conviction,” you are eligible to participate in the Lottery and may click “Continue.”

LOS ANGELES 311

Los Angeles Department of Cannabis Regulation

Announcements Logged in as: Jason L Killeen Account Management Logout

Search...

Home **Activities** Complaints

Apply for a License Search for a License

P3RR2 Lottery Registration Record

1 Step 1 2 Review 3 Pay Fees 4 Record Issuance

*indicates a required field.

Custom Fields

ACA Reference ID: 317065261

Do you qualify to register for the lottery registration?: Eligible

Do you want to register for the lottery?: Yes No

Save and resume later Continue >

Phase 3 Retail Round 2 (P3RR2) Lottery Registration



Click “Continue” to submit your P3RR2 lottery registration record.

LOS ANGELES 311

Announcements Logged in as: Jason L. Killeen Account Management Logout

Search...

Home **Activities** Complaints

Apply for a License Search for a License

P3RR2 Lottery Registration Record

1 Step 1 2 Review 3 Pay Fees 4 Record Issuance

Save and resume later Continue »

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on. You must check the box to agree to the certification at the bottom of the page before you can continue.

Record Type

P3RR2 Lottery Registration Record

Custom Fields

ACA Reference ID:	317065261
Do you qualify to register for the lottery registration?:	Eligible
Do you want to register for the lottery?:	Yes

Save and resume later Continue »

Phase 3 Retail Round 2 (P3RR2) Lottery Registration



If your P3RR2 lottery registration record is successfully submitted, a DCR Record number will be assigned.

The screenshot shows the Los Angeles Department of Cannabis Regulation website. At the top, there is a navigation bar with the Los Angeles logo, the text "LOS ANGELES", a phone number "311", and search and menu icons. Below this is a dark blue header with "Los Angeles Department of Cannabis Regulation" and navigation links for "Announcements", "Logged in as: Jason L Killeen", "Account Management", and "Logout".

The main content area has a search bar and a menu with "Home", "Activities", and "Complaints". Under "Activities", there are buttons for "Apply for a License" and "Search for a License". A red box highlights the "P3RR2 Lottery Registration Record" link.

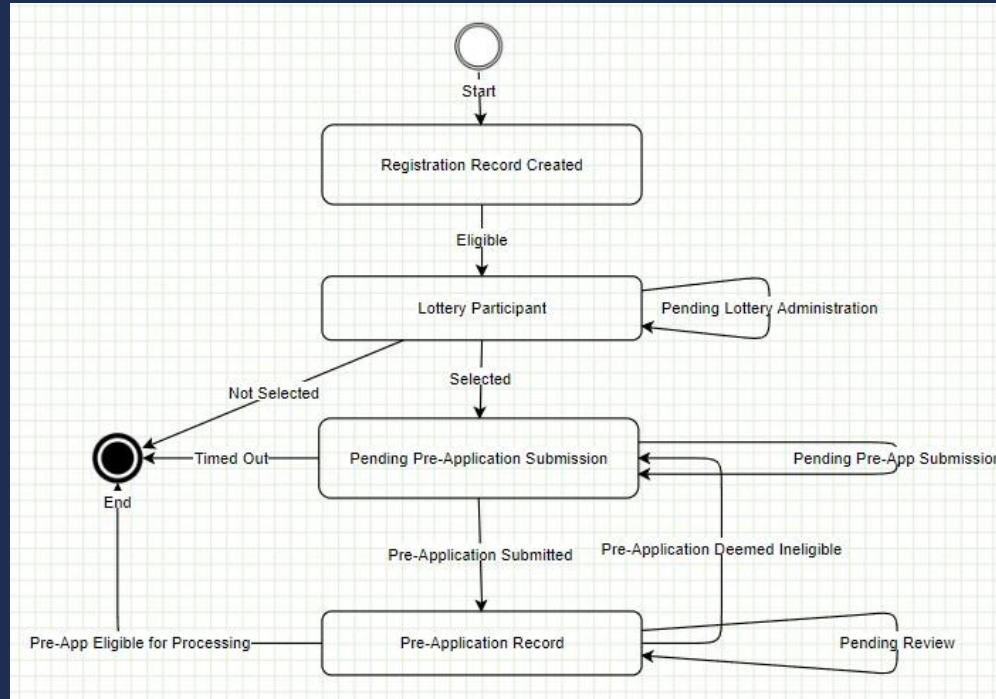
Below the link is a progress bar with three steps: "1 Step 1" (highlighted in green), "2 Review", and "3 Record Issuance". A green banner with a checkmark icon contains the message: "Your application has been successfully submitted".

Below the banner, it says "Thank you for using our online services." and "Your Record Number is LA-L-317065261." A red arrow points to this record number. Below that, it says "You will need this number to check the status of your application."

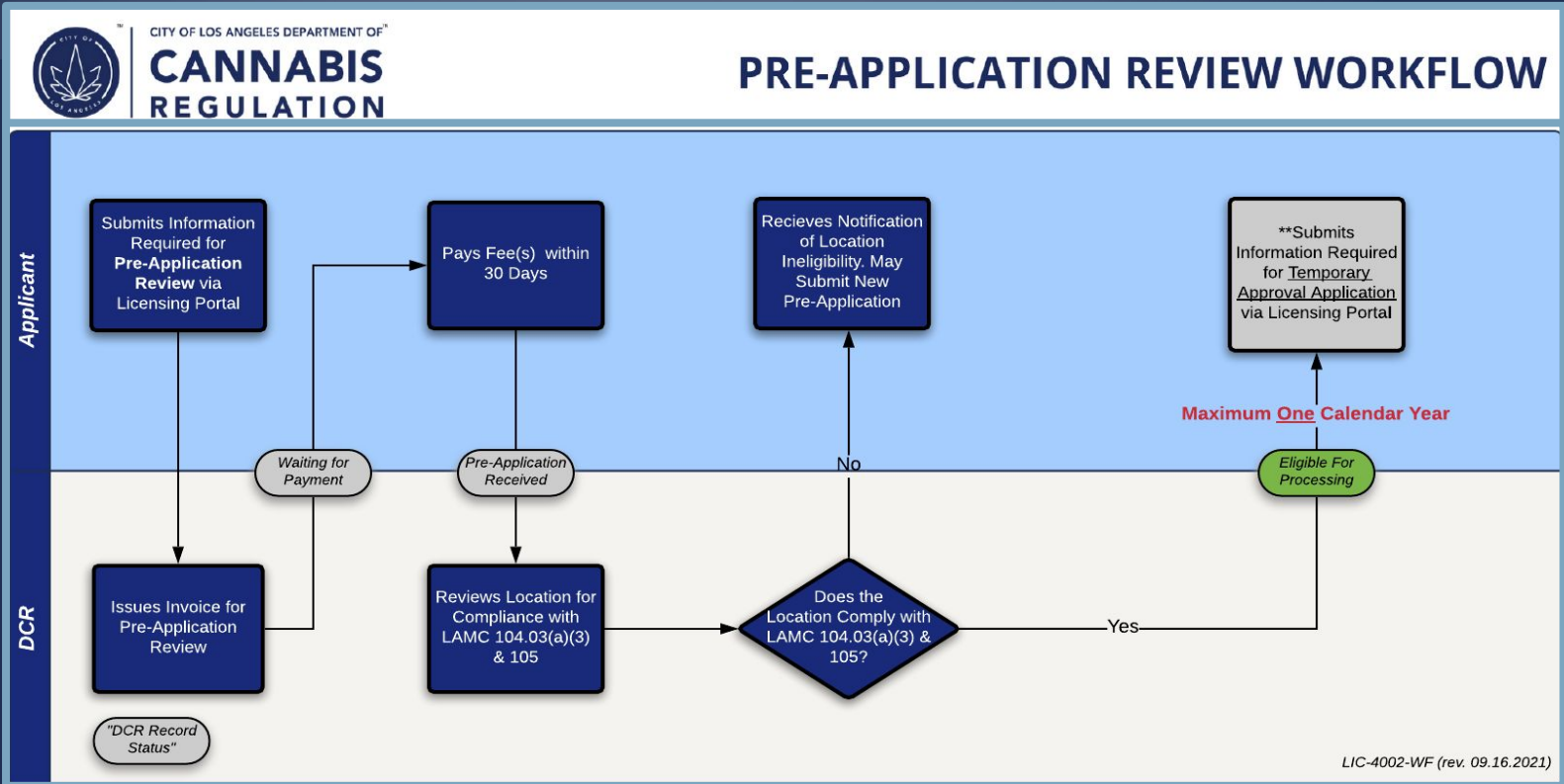
At the bottom, there is a note: "Your application will not be complete until you have submitted all required supporting documentation. Please visit our website for additional information." and a button labeled "View Record Details >".



Phase 3 Retail Round 2 Lottery Registration Record Workflow



Pre-Application Requirements, Process and Anticipated Timelines





Technical Assistance Schedule

- **Technical Assistance Webinar #1 (August 31):** Overview of the lottery and relevant timing considerations if selected, i.e. one year to complete Pre-Application Review, another year to submit an Application, and reminder about the State's provisional license deadline in March 2023.
- **Technical Assistance Webinar #2 (September 14):** How to proactively prepare for the lottery and/or the application process if selected, i.e. overview of the BTRC application process and Legal Entity Record process.
- **Technical Assistance Webinar #3 (September 28):** Step-by-step instructions on how to register for the lottery.
- **Technical Assistance Webinar #4 (October 12):** Overview of Webinars 1-3 and open Q&A regarding the Phase 3 Retail Round 2 lottery registration process.
- **Lottery Technical Assistance Webinar (November 9 - Proposed Date):** Procedures and protocol DCR will utilize to conduct the Lottery.



Agenda Item #4:
END.

Agenda Item #5: Report from DCR on the Compliance and Enforcement Program



**CANNABIS
REGULATION
COMMISSION**

COMPLIANCE AND ENFORCEMENT DIVISION (CED)



**CANNABIS
REGULATION
COMMISSION**

What We Are Working On:

- Virtual Town Halls: Cannabis In Your Community: Partnering on Progressive Enforcement
- LACDPH Emblem Program for Cannabis Retailers
- LACDPH Health Permit for Non-Retailers
- Updating Operational Requirements in the Rules and Regulations
- CED Outreach to current operators with TA - Compliance Attestation
- Implementation of Enhancements to the Cannabis Complaint Portal
- Triaging Complaints submitted through the Portal (2 - 3 weeks)
- Developing the Compliance and Enforcement Webpage
- Developing forms and procedures
- Training CED Staff by outside consultant

COMPLIANCE AND ENFORCEMENT DIVISION (CED)



**CANNABIS
REGULATION
COMMISSION**

Outreach:

- Dept. of Neighborhood Empowerment
 - Newsletter
- Council offices
 - Newsletters and social media sites
- Neighborhood Councils
- Radio and social media advertisements (English & Spanish)
- Spanish interpretation available and utilized during all events.

COMPLIANCE AND ENFORCEMENT DIVISION (CED)



**CANNABIS
REGULATION
COMMISSION**

Final Town Hall on Thursday, November 10

6:00 to 8:00 PM via Zoom

Council Districts 2, 3, 4, 5, 6, 7, 11, 12

The West and North regions of Los Angeles City land, encompassing Venice, Central LA, the Hills, and the Valley.

RSVP not required.

[Zoom Link](#)

COMPLIANCE AND ENFORCEMENT



**CANNABIS
REGULATION
COMMISSION**

**Look for the sign
of cannabis you
can trust.**



TESTED

Stores without a permit or license may sell untested products that can be contaminated or harmful.

LEGAL

Look for the sign that indicates all appropriate licenses, permits, or authorizations are granted from the State and local governments.

Check for the CHECK

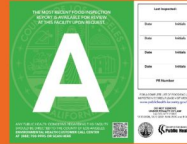
It is important to know and trust what you are buying.

**Tested.
Legal.
Cannabis.**

To learn more about legal cannabis visit: cannabis.lacounty.gov

LACDPH Cannabis Compliance and Enforcement Program

**IF YOU
ONLY EAT
WHERE YOU
SEE THIS.**



**YOU SHOULD ONLY
BUY CANNABIS WHERE
YOU SEE THIS.**

TESTED

Stores without a permit or license may sell untested products that can be contaminated or harmful.

LEGAL

Look for the sign that indicates all appropriate licenses, permits, or authorizations are granted from the State and local governments.

Check for the CHECK

It is important to know and trust what you are buying.

**Tested.
Legal.
Cannabis.**

To learn more about legal cannabis visit: Cannabis.lacounty.gov

- Reviews and approves plans for new commercial cannabis facilities.
- Conducts site evaluation for pre-existing cannabis facilities.
- Conducts routine inspections and complaint investigations at permitted cannabis facilities.

COMPLIANCE AND ENFORCEMENT



**CANNABIS
REGULATION
COMMISSION**

**Look for the sign
of cannabis you
can trust.**

**Authorized
Cannabis
Store**

TESTED
Stores without a permit or license may sell untested products that can be contaminated or harmful.

LEGAL
Look for the sign that indicates all appropriate licenses, permits, or authorizations are granted from the State and local governments.

Check for the CHECK
It is important to know and trust what you are buying.

**Tested.
Legal.
Cannabis.**

To learn more about legal cannabis visit: cannabis.lacounty.gov

The graphic shows a large stylized 'V' shape on the left, composed of blue and white geometric shapes. To its right is a green square containing a white cannabis leaf icon. Below the leaf is an orange rectangle with the text 'Authorized Cannabis Store'. At the bottom, there are four columns of text: 'TESTED', 'LEGAL', 'Check for the CHECK', and 'Tested. Legal. Cannabis.'.

LACDPH Cannabis Compliance and Enforcement Program - Con't

- Provides consultation to potential cannabis businesses.
- Notifies the public that the store has received all required state and local licenses, permits, or other authorizations to become an Authorized Cannabis Store.

<https://dcba.lacounty.gov/cannabisemblempogram/>

COMPLIANCE AND ENFORCEMENT



**CANNABIS
REGULATION
COMMISSION**

Updating Operational Requirements in the Rules and Regulations

**CITY OF LOS ANGELES DEPARTMENT OF
CANNABIS
REGULATION** LICENSEE ATTESTATION:
OPERATIONAL RULES AND REGULATIONS
ENF-3003-FORM

Licensee (Legal Entity Name): _____
Business Premises Location: _____
Legal Business Entity Record No.: LA-B- _____ Beginning Date of Operations: _____

Instructions: Pursuant to Regulation No. 5(A)(2)(vii) of the Rules and Regulations for Cannabis Procedures, Licensees are required to complete this compliance attestation to declare the Licensee received, read, and understands all applicable operational regulations described therein. ENF-3003-FORM must be signed by, at a minimum, (1) a simple majority* of the Licensee's Owner(s) or the Authorized Agent and, if applicable, (2) the Social Equity Individual Applicant. The Licensee is required to provide a copy of the Rules and Regulations for Cannabis Procedures to any and all Primary Personnel, managers, and the person-in-charge. Please email a completed and fully executed attestation to DCRCompliance@lacity.org.

PLEASE NOTE: This ENF-3003-FORM must be submitted to the Department of Cannabis Regulation (DCR) within 30 days from the date an entity begins operations.

*Signatures are required from a sufficient number of Level 1 Owners to constitute a majority (51%) of the ownership of the Applicant or Licensee. "Level 1 Owners" are the natural persons or entities that own the Applicant or Licensee entity directly without any intervening entities or persons. If a Level 1 Owner is an entity, the CEO or President, or equivalent executive position, may sign on behalf of the entity.

The individuals below acknowledge that they have received a copy of [Regulation No. 5](#), titled "Operational Requirements and Violations," and agree to abide by and comply with them.

Name	Signature	Title	Date

ENF-3003-FORM (08.08.2022)

Department of Cannabis Regulation
221 N. Figueroa Street, Suite 1205, Los Angeles, CA 90012
(213) 978-0738 | cannabis@lacity.org
www.cannabis.lacity.org

**CITY OF LOS ANGELES DEPARTMENT OF
CANNABIS
REGULATION** CANNABIS DELIVERY VEHICLE
FLEET INFORMATION
ENF-3004-FORM

DCR Record No.: _____
Legal Entity Name (Licensee): _____
DBA: _____
Business Premises Location: _____

Instructions: To obtain a Delivery Vehicle Placard (DVP) delivery vehicles must be registered with DCR by completing and emailing this form to DCRCompliance@lacity.org, with the subject line "Cannabis Delivery Vehicle Fleet Information Form". Please provide a list of all the delivery employees of the Licensee in **Table 1** and a list of all of the motor vehicles used for the delivery of Cannabis and Cannabis goods in **Table 2**. DCR will issue a DVP for each vehicle used in deliveries which shall be kept in the vehicle at all times and provided upon request to DCR, LAPD, or any other agencies. DVPs will be reissued upon License renewal. The Licensee shall notify DCR via email at DCRCompliance@lacity.org when a new vehicle is added to or removed from the fleet by amending and resubmitting this form.

Table 1.

Delivery Employees	

Table 2.

Delivery Vehicle Information			
Make	Model	Color	License Plate

Department of Cannabis Regulation
221 N. Figueroa Street, Suite 1205, Los Angeles, CA 90012
(213) 978-0738 | cannabis@lacity.org
www.cannabis.lacity.org

2022 CANNABIS 2022
DELIVERY VEHICLE PLACARD

This DVP must be maintained in the assigned vehicle at all times while conducting delivery of cannabis and/or cannabis products and must be provided upon request to DCR, LAPD, or any other government agency.

DCR Record No. _____
Legal Entity Name (Licensee): _____
DBA: _____
Business Premises: _____
Delivery Employee(s): _____
Make: _____ Model: _____ Color: _____ License Plate: _____

Please refer to Regulation No. 5(D) for all regulations concerning Delivery Commercial Cannabis Activity.

- Deliveries of Cannabis or Cannabis goods shall only occur between the hours of 6:00 am to 10:00 pm.
- Delivery employees shall not be under the influence of any substance that impairs their ability to drive.
- Delivery employees shall only travel in an enclosed motor vehicle operated by the delivery employee of the Licensee.
- Cannabis or Cannabis Products shall not be visible to the public.
- Delivery vehicles shall not be left unattended unless the vehicle is locked and equipped with an active alarm system.
- Delivery vehicles shall be equipped with a dedicated GPS device affixed to the vehicle which shall remain active and inside the vehicles during delivery business hours.
- The delivery employee shall use an electronic age verification device to verify that the individual receiving the cannabis or cannabis goods order is at least 21 years of age.
- Delivery employees shall display an identification badge at all times while conducting deliveries for the Licensee.



ENF-3007-DVP (08.23.2021)



COMPLIANCE AND ENFORCEMENT

Simplifying the Complaint Submission

Start Here | Detail | Location | More Information

Do you want to report this anonymously? If not, we will ask for your contact information in the next step.

No Yes

Complaint Contact Information. DCR will use your contact information to provide updates related to the complaint or if DCR needs additional information to investigate the complaint. However, please note that all information and records submitted but not limited to your name, contact information, and the content of the complaint, may be publicly disclosed in a Public Records Act request (Government Code section 6250 et seq.), as permitted by the Information Practices Act (Government Code section 1798 et seq.), to another government agency as required by state or federal law, in response to a court or administrative subpoena, or a search warrant.

First Name Last Name

Email Address

Phone 1 - Type: Phone 1: Number

Phone 2 - Type: Phone 2: Number

Please briefly describe the nature of your complaint and provide specific information that will assist DCR in its investigation, such as dates, the approximate time of the incident, cannabis business employee names (if known) etc. Please note that DCR may only investigate complaints related to licensed commercial cannabis activity. If your complaint is related to an illegal or unlicensed commercial cannabis activity, it will be referred to LAPD for appropriate action and you will be notified, if you provided your email address.



COMPLIANCE AND ENFORCEMENT

Simplifying the Complaint Submission

Start Here ✓ Detail ✓ **Location** More Information

Please fill in where the incident occurred. It could be a cross street, address, or you could even click the location on the map. Afterwards, you may be prompted to validate that address.

Name of the Commercial Cannabis Business related to the complaint (and/or provide a street address below)

Street address related to the complaint

City State Zip Code

PREVIOUS **NEXT STEP**

Start Here ✓ Detail ✓ Location ✓ **More Information**

Is there any additional information? (you may upload these type of files: jpg, png, gif, bmp, and webp)

Choose File No file chosen

PREVIOUS **SUBMIT YOUR COMPLAINT**



**CANNABIS
REGULATION**
COMMISSION

Agenda Item #5:
END.

Thank You



**CANNABIS
REGULATION**
COMMISSION