CITY OF LOS ANGELES DEPARTMENT OF
CANNABIS REGULATION

REQUEST FOR TIME EXTENSION

ENF-3005-FORM

Instructions: Regulation No. 7(B)(2) allows Licensees to request an extension of time to correct violations and pay any penalties associated with a Notice of Violation (NOV) or Notice to Correct (NTC) prior to the expiration of the original 30-day compliance period. DCR has the sole discretion to grant or deny any request for an extension. Licensees shall justify the request for the extension and provide a proposed alternative timeline for compliance below.

Case No. ENF- _____- CSE Notice No. ENF-_____ - NOV
Business Premises Location: _____
Legal Entity Name: _____ DBA:_____
Contact Name: _____ Phone No. _____
Contact Email: _____
Requested By:_____ in the capacity as (*circle one or more*)

Authorized Agent, Owner, or Primary Personnel

Extension Request. Licensee requests an extension of time to correct violations cited by NOV and pay associated penalties until: _____

Justification. Explain the reason for the requested extension(s) of time. (Attach and number additional pages if necessary):

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Total number of pages attached: _____

Please note the following:

1. The grant or denial of an extension of time shall not affect any other portion of the NOV or other relevant time limits prescribed by the Los Angeles Municipal Code (LAMC) or Rules and

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities

Regulations for Cannabis Procedures (Regulations), including, but not limited to, the time to request an administrative appeal of an NOV.

2. The grant or denial of an extension of time shall not waive any other requirements of the LAMC or Regulations, including, but not limited to, the fact that DCR shall not reinstate any suspended License where the Licensee has open or uncorrected violations.
3. Failure to meet the original or, if granted, amended compliance date, may result in one or more of the following actions: denial of a License renewal, imposition of more restrictive License conditions; issuance of another or escalating NOV, or suspension or revocation of a License or Operating Permit pursuant to LAMC Section 104.13(e).
4. **DCR's decision on this request is not appealable under LAMC Section 104.14(a).**

I declare under the penalty of perjury under the laws of the State of California that the information presented in this form and its attachments are true and correct to the best of my knowledge. I understand that submission of false or misleading information may result in denial of my request(s).

_____	_____	_____
Requester's Name	*Requester's Signature*	*Date*

FOR DCR USE ONLY BELOW THIS LINE

DEPARTMENT ACTION: ☐ GRANTED ☐ DENIED

Reviewed by: (Staff) (Print)	Sign	Date
Action taken by: (Supervisor) (Print)	Sign	Date

IF GRANTED, THE AMENDED COMPLIANCE DATE IS: _____

_____

_____

_____.