

STICK AROUND!



**THE Q&A WILL
BEGIN MOMENTARILY**



**Q&A Virtual Lunch Hour
w/ Jason Killeen**

Special Edition: 2026 Renewal Period

WELCOME REMARKS



Q&A Virtual Lunch Hour
w/ Jason Killeen

2026 License Renewal Webinar - Part 1

August 20, 2025



CITY OF LOS ANGELES DEPARTMENT OF

**CANNABIS
REGULATION**



AGENDA

1. Renewal Periods & Updates
2. Required Documents
3. Invoicing
4. Ways to Pay
5. Final Notes & Reminders



2026 License Renewal Renewal Periods & Updates

Please Note!

All 2025 Annual License Application (-ANN) and Annual License (-LIC) records expire after 11:59 p.m. on Wednesday, December 31, 2025. Annual License Application and Annual License records will **NOT** be renewed automatically.

2026 License Renewal Renewal Periods & Updates

Regular Renewal Period

September 2, 2025 - November 1*, 2025

* Renewal applications must be submitted by November 1, 2025 and paid by November 3, 2025 to avoid late fees.

Late Renewal Period

November 2, 2025 - December 31, 2025

* Late renewal applications are subject to late fees and must be submitted and paid by December 31, 2025.

2nd Late Renewal Period

January 1, 2026 - February 28, 2026

* 2nd Late renewal applications must be submitted and paid by February 28, 2026 to avoid being abandoned.



2026 License Renewal Renewal Periods & Updates

DCR will allow certain modifications to be submitted during the renewal period without incurring extra charges.

This includes modifications such as: fictitious business name/DBA, business premises diagram, and record specific contact updates.

- LBER modifications or modifications that result in a new DCR Record will NOT be accepted (i.e. entity substitution, relocation, etc.)

2026 License Renewal Renewal Periods & Updates

Available Fee Waivers

California Equity Grant (CEG) funding will be used to provide fee waivers to Social Equity businesses to cover the standard license, temporary approval, or record renewal fee for all activities on the record.

To be eligible for a waiver, Social Equity Applicants must submit a complete 2026 renewal application no later than October 31, 2025. Partial waivers **may** be provided after October 31st.

2026 License Renewal Renewal Periods & Updates

In order to renew your DCR record, you must:

1) Submit a renewal application with required documents to the DCR Licensing Portal;

AND

2) Submit payment of renewal fees and any other outstanding fees on the record.



2026 License Renewal Required Documents

2026 License Renewal Required Documents

Confirm or update the following documents to ensure they are current and on file under your DCR Record No. in Accela:

- Legal Business Entity Record Disclosure Form ([LIC-4008-FORM](#))
- Evidence of site control valid through at least December 31, 2026
- A Business Premises Diagram in compliance with the Business Premises Diagram Checklist ([LIC-4024-FORM](#))
- Indemnification Agreement Attestation ([LIC-4005-FORM](#))
- **For SEAs Only**: Successor In Interest Form ([LIC-4018-FORM](#))

2026 License Renewal Required Documents

Complete and upload the following documents with your renewal application:

- Public Health, Building & Operating Permits Attestation ([LIC-4025-FORM](#))
- **For Phase 2, Tier 3 SEAs Only**: Phase 2 (LAMC 104.08), Tier 3 Applicant Attestation ([LIC-4023-FORM](#))



2026 License Renewal Invoicing



2026 License Renewal Invoicing

After 2026 renewal applications are submitted through the DCR Licensing Portal, DCR staff identify if the renewal application qualifies for a fee waiver.

- Applicants that do not qualify for a waiver will have their 2026 renewal invoice generated and saved to their record in Accela. An email communication will also be sent out to the contacts on file.
- Applicants that qualify for a waiver will receive email confirmation of their 2026 renewal invoice waivers. This communication is NOT automatically generated because the email contents are record specific.



2026 License Renewal Invoicing

Additional Fees

- In addition to the 2026 renewal fees, all applicants are responsible for paying any other outstanding fees due on the record. All outstanding fees must be paid before DCR will review the renewal application.
- Upon submission of the renewal application, DCR staff will prepare updated invoices for any other outstanding fees.



2026 License Renewal Ways to Pay

2026 License Renewal - Ways to Pay

1) LADBS Development Services Centers (In-Person, no appointment necessary)

- a) Payment Options: Check
 - i) DCR encourages payments via check. Only the Metro (Downtown) location accepts cash.
 - ii) Must pay the full amount of the invoice. Line item payments will not be accepted.
- b) Receipt(s) must be provided to DCR through one of the methods below for payment to be reflected on your record.
 - i) Physically at DCR's drop box (221 N. Figueroa St, Suite 1245)
 - ii) Electronically to DCR.Payments@lacity.org.
- c) [Additional Information](#)

2026 License Renewal - Ways to Pay

2) Office of Finance (In-Person Appointments or Mail)

- a) Payment Options: Cash, Check, Money Order, Credit Card.
 - i) Must pay the full amount of the invoice. Line item payments will not be accepted.
- b) In Person - Request an appointment via email at finance.csd.appt@lacity.org.
 - i) You must schedule and confirm a payment appointment with the Office of Finance by Monday, November 3, 2025. Payments will be considered timely only if you schedule and confirm a payment appointment with the Office of Finance by November 3 even if the appointment occurs after November 3. [LAMC section 104.03(e)]
- c) Mail - Mailed payments must be postmarked on or before Monday, November 3, 2025.



2026 License Renewal Final Notes and Requirements

Important Notes



All persons who have allowed their license(s) to expire and who continue to engage in Commercial Cannabis Activity are **subject to an enforcement action and/or criminal penalties for unlicensed Commercial Cannabis Activity.**

The DCR [Rules and Regulations for Cannabis Procedures](#) were updated in August 2025.

Updates were made to timelines for obtaining City permits/clearances and ultimately a DCR Operating Permit.



Updated Rules and Regulations for Cannabis Procedures

Regulation 5(A)(8) - Public Health Permit and Certificate of Occupancy





2026 License Renewal

Please join us for the
2026 License Renewal - Part 2

[Noon, August 27, 2025](#)

Special Edition: 2026 Renewal Period

Q&A



Q&A Virtual Lunch Hour
w/ Jason Killeen



DCR will host the second of two webinars
to review the 2026 License Renewal Process.

- August 27, 2025 at noon

Stay tuned for more information.

**THANKS FOR
COMING**



Extra slides below - TB deleted









2026 License Renewal Period

Important Notes





CITY OF LOS ANGELES DEPARTMENT OF™

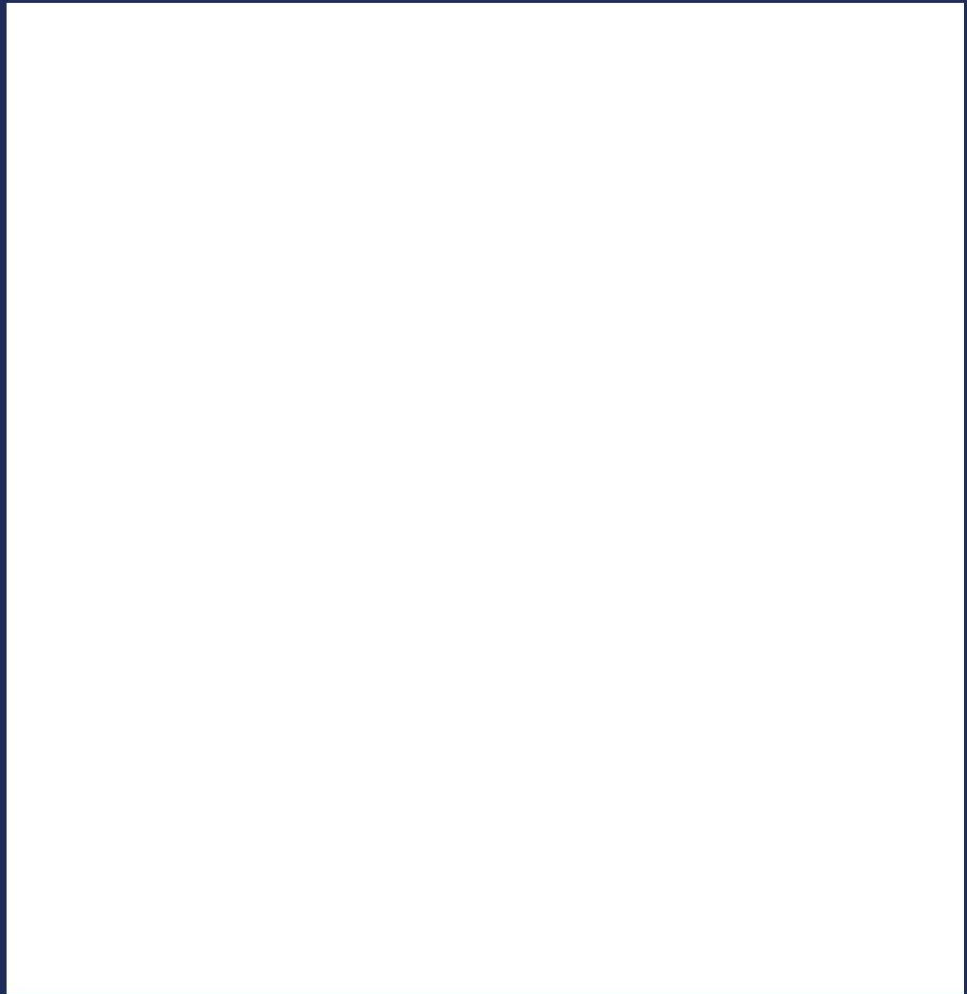
CANNABIS REGULATION

2026 License Renewal Period











2026 License Renewal Period



