

# STICK AROUND!



**THE Q&A WILL  
BEGIN MOMENTARILY**




**Q&A Virtual Lunch Hour  
w/ Jason Killeen**

# WELCOME REMARKS



Q&A Virtual Lunch Hour  
w/ Jason Killeen

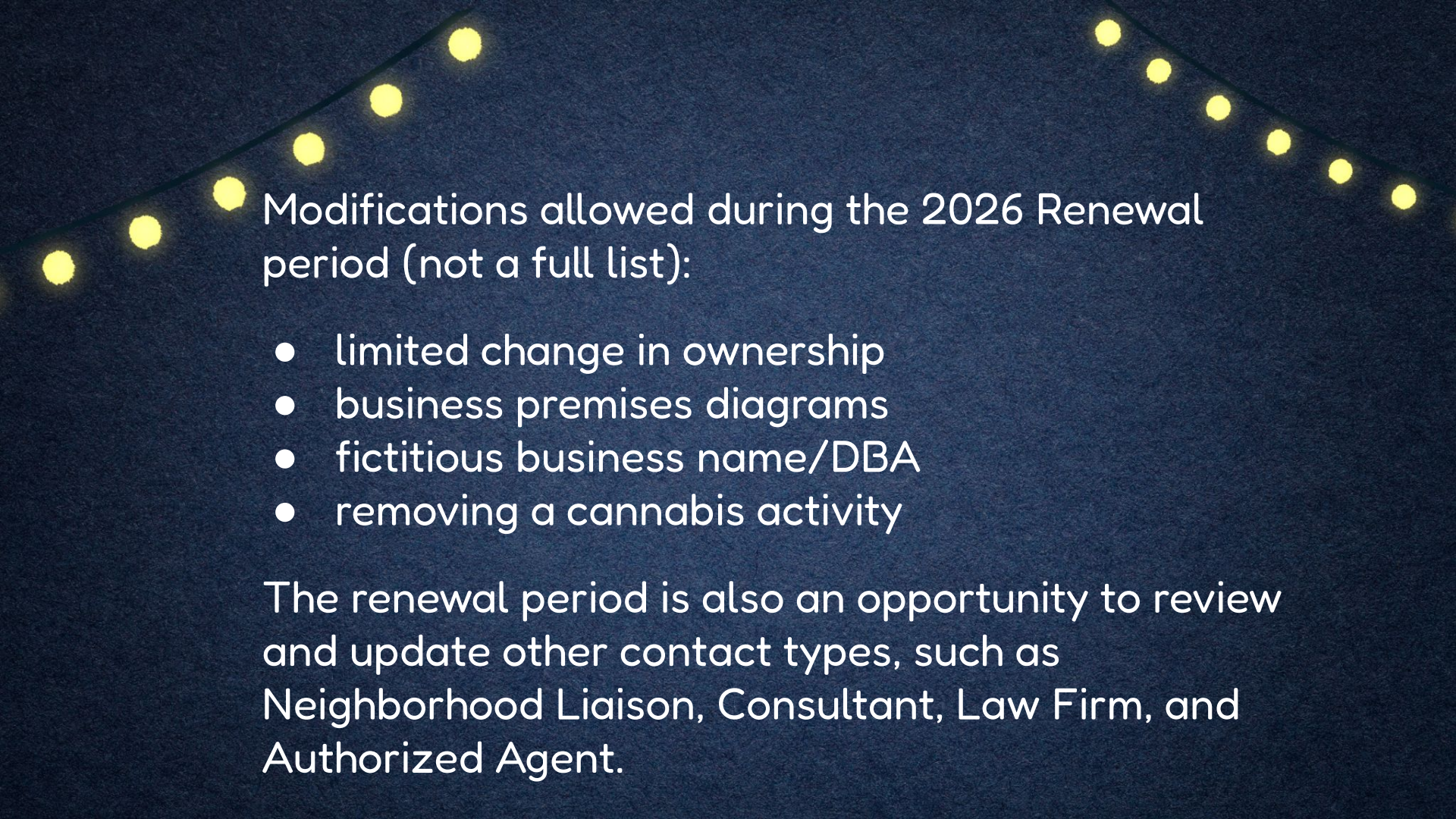




During the 2026 License Renewal Period, DCR will accept various modification requests outside of the standard -MOD record process. Only certain modifications will be allowed and additional fees will not be charged for these modifications.

Modifications NOT permitted during the 2026 Renewal period (not a full list):

- Relocations
- Entity Substitutions
- 100% Change of Ownership
- Social Equity ownership changes that trigger an Equity Share Review



Modifications allowed during the 2026 Renewal period (not a full list):

- limited change in ownership
- business premises diagrams
- fictitious business name/DBA
- removing a cannabis activity

The renewal period is also an opportunity to review and update other contact types, such as Neighborhood Liaison, Consultant, Law Firm, and Authorized Agent.

## Questions for 2026 Renewal Application

### RENEWAL

Instructions: DCR staff will be reviewing all information provided in the answers below. To review the documents on your record file: Sign in to the DCR Licensing Portal. Click on 'My Records', Locate and select your DCR Record No., Hover over the 'Record Info' drop down menu and click on 'Attachments'. Please Note: Selecting 'Yes' when a current and complete document is not on the record will result in delayed processing of the renewal application and may result in a failure to renew if the document is not provided within the cure period. For Reference: Below are links to the native forms referenced in the questions below.

Legal Business Entity Record Disclosure Form (LIC-4008-FORM)

Business Premises Diagram Checklist (LIC-4024-FORM)

Indemnification Agreement (LIC-4005-FORM)

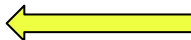
Successor In Interest Form (LIC-4018-FORM)

Public Health Permit Attestation (LIC-4025-FORM)

Disclaimer: Selecting 'NO' to any of the below questions is stating information needs to be updated. Please be advised: additional documents will be required to update this information on the record.

\* Confirm Ownership Information-Listed above are the current Owners, Indirect Owners, Primary Personnel, and Financial Interest Holders on record for this business. Check YES to confirm this information is current and does not require any updates:

Yes  No



\* Confirm Site Control-Confirm that your Accela record currently has on file an executed lease or property deed that is valid through December 31, 2026. DCR Rules and Regulations require evidence of site control for the Business Premises to be on file and up-to-date. Check YES to confirm this information is current and does not require any updates:

Yes  No

\* Confirm Business Premises Diagram-Confirm your Business Premises Diagram on the record is (a) current and (b) in compliance with the Business Premises Diagram Checklist (LIC-4024-FORM). Check YES to confirm this is correct :

Yes  No

\* Confirm Indemnification Agreement- Confirm your Indemnification Agreement (LIC-4005-FORM) on the record is (a) current and (b) reflects the most recent version available. Check YES to confirm this is correct:

Yes  No

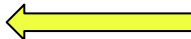
\* Confirm Successor In Interest (Social Equity ONLY) - Confirm your Successor In Interest Form (LIC-4018-FORM) on the record is (a) current and (b) reflects the most recent version available. Check YES if: A) your business is associated with a verified SEIA and to confirm this is correct or B) your business is not associated with a verified SEIA:

Yes  No

\* Submit Public Health, Building and Operating Permits Form. Pursuant to Regulation No. 5(A)(8) and (9) of the Rules and Regulations for Cannabis Procedures, Licensees are required to meet specific milestones as they progress towards obtaining an Operating Permit. Check the box to confirm you understand you must read and complete the 'Licensee Attestation: Public Health, Building and Operating Permits'(LIC-4025-FORM):

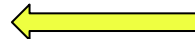
\* Confirm No Other Updates- Confirm all other information, forms, and documents provided to DCR to-date are current and accurate. For example: do you need to update your Legal Business Name? Do you need to update or add a DBA? Etc. Check YES if there is no additional information you wish to correct or provide. Check NO if there is additional information you wish to correct or provide. Please be advised: additional information and/or documents may be required to update this information on the record. Please add text in the field below briefly explaining what additional information/updates you need to provide :

Yes  No



\* Additional Updates:

Additional information for modification



\* Is the record you are submitting this renewal application for a social equity business? Check YES if the record is associated with an SEIA who was verified as part of the 2019, 2022, and/or 2025 verification processes and completed an equity share review. Check NO if the record being is NOT associated with an SEIA who was verified as part of the 2019, 2022, and/or 2025 verification processes:

Yes  No

Save and resume later

Continue »

Limited  
change in  
ownership

After entering answers to the different prompts, you will see a screen displaying documents required



**An error has occurred.**

**The following documents are required based on the information you have provided:**

1. LIC-4025-FORM - Public Health, Building and Operating Permits:  
**LIC-4025-FORM - Public Health, Building and Operating Permits**
2. LIC-4008-FORM - Legal Business Entity Record Disclosure Form:  
**LIC-4008-FORM - Legal Business Entity Record Disclosure Form**
3. LIC-4004-MOD - Application Modification Request - Ownership Structure:  
**LIC-4004-MOD- Application Modification Request - Ownership Structure**
4. Other Renewal Documents: Use the field "Licensing Other Renewal Documents" below to provide an additional documents necessary

#### Submit Renewal Documents

1 Step 1	2 Review	3 Pay Fees	4 Record Issuance
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#### Step 1> Provide Renewal Documents

The following additional information and/or updated documents are required to bring your record up-to-date and complete your 2028 renewal. Complete and upload the additional documents and provide the information described below. Your Licensing Analyst will review and be in contact later for additional information and/or clarifications. If you responded 'No' to "Ownership Information is current and does not require any updates" you may need to provide the following documents depending on the ownership change you are requesting.

*IF APPLICABLE: LIC-4005-MOD- Application Modification Request - Removal of Owner(s)*

*IF APPLICABLE: LIC-4004-FORM- Primary Personnel and Owner Attestation Note: This form is required for each person.*

*IF APPLICABLE: LIC-4009-FORM - Authorized Agent Acknowledgement*

*IF APPLICABLE: SEP-6001-FORM - Owner Compliance Attestation [Only required for Social Equity Individual Applicants]*

*IF APPLICABLE: LIC-4003-MOD - List of Other Personnel Contacts*

\* indicates a required field.

#### Condition Document

Please upload the documents listed below.

The maximum file size for each individual upload is 50 MB.

The maximum file size allowed is 50 MB.

.7z;.html;.plz;.zip;.zpl;.zst;ade;adp;app;asp;bas;bat;cer;chm;ola;class;cmd;cnt;com;cpu;ort;esh;der;exe;fpx;gadget;grp;hlp;hpi;hta;htm;inf;ins;isp;its;jar;jse;ksh;lib;lnk;mad;maf;mag;mam;maq;mar;mas;r are disallowed file types to upload.

#### \* Required Documents

1. Licensing - LIC-4004-MOD - Application Modification Request - Ownership Structure

Add

2. Licensing - LIC-4008-FORM - Legal Business Entity Record Disclosure Form

Add

3. Licensing - LIC-4025-FORM - Public Health, Building and Operating Permits

Add

4. Licensing - Other Renewal Documents

Add

Save and resume later

Continue >

# Business Premises Diagram Change

## Questions for 2026 Renewal Application

### RENEWAL

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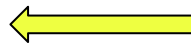
Legal Business Entity Record Disclosure Form (LIC-4008-FORM)  
Business Premises Diagram Checklist (LIC-4024-FORM)  
Indemnification Agreement (LIC-4005-FORM)  
Successor In Interest Form (LIC-4018-FORM)  
Public Health Permit Attestation (LIC-4025-FORM)

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\* Confirm Site Control-Confirm that your Accela record currently has on file an executed lease or property deed that is valid through December 31, 2026. DCR Rules and Regulations require evidence of site control for the Business Premises to be on file and up-to-date. Check YES to confirm this information is current and does not require any updates:  Yes  No

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Save and resume later

Continue »

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The following documents are required based on the information you have provided:

1. LIC-4025-FORM - Public Health, Building and Operating Permits:

**LIC-4025-FORM - Public Health, Building and Operating Permits**

2. Business Premises Diagram: DCC-Business Premises Diagram -

### Business Premises Diagram Checklist

#### Submit Renewal Documents

1 Step 1

2 Review

3 Pay Fees

4 Record Issuance

#### Step 1 > Provide Renewal Documents

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#### \* Required Documents

1. Licensing - Business Premises Diagram

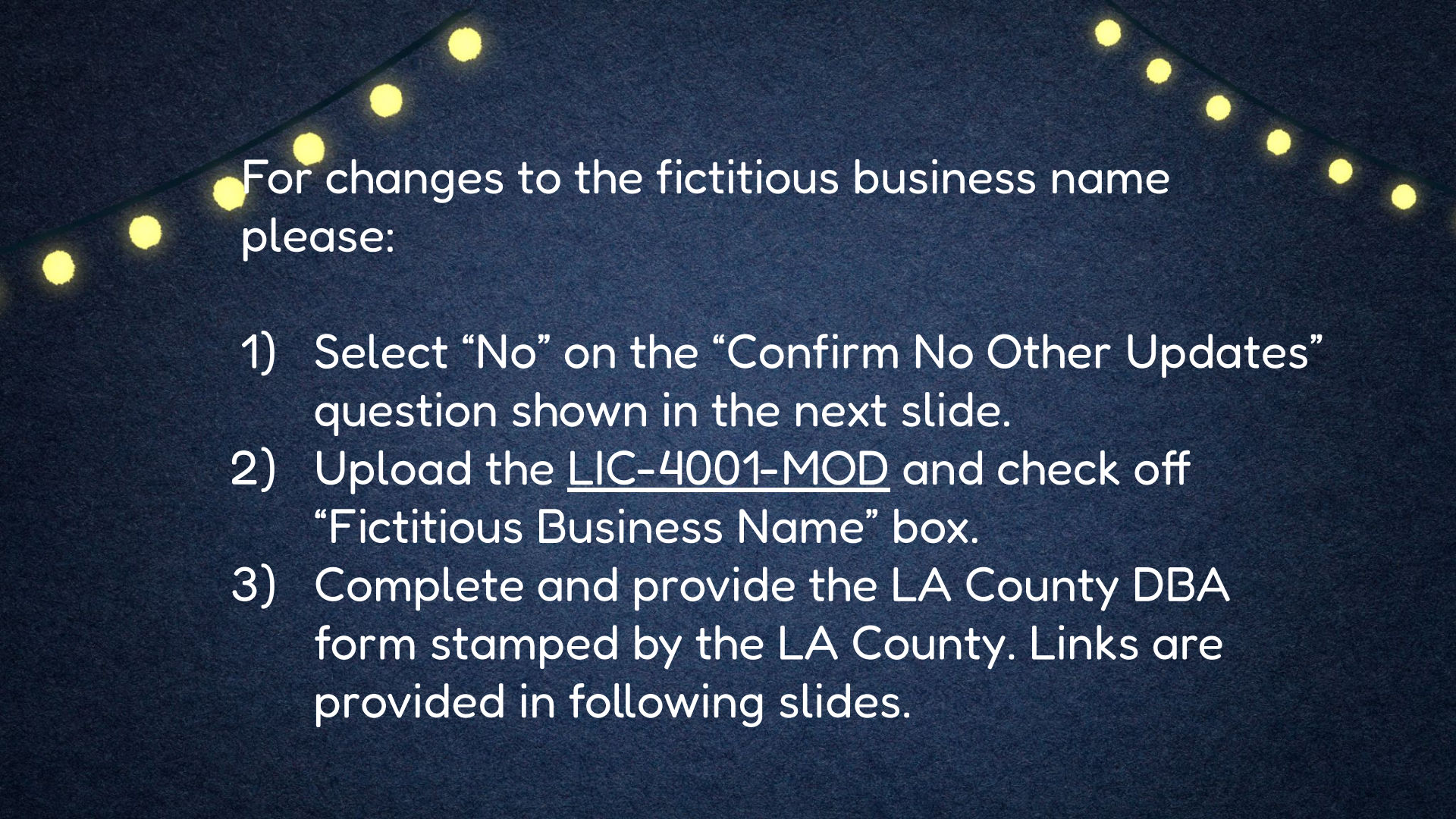
Add

2. Licensing - LIC-4025-FORM - Public Health, Building and Operating Permits

Add

Save and resume later

Continue >



For changes to the fictitious business name please:

- 1) Select “No” on the “Confirm No Other Updates” question shown in the next slide.
- 2) Upload the LIC-4001-MOD and check off “Fictitious Business Name” box.
- 3) Complete and provide the LA County DBA form stamped by the LA County. Links are provided in following slides.

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Additional information for modification

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Save and resume later

Continue »

Fictitious  
Business  
Name



LA County DBA Filing Page:

<https://www.lavote.gov/home/county-clerk/fictitious-business-names/general-info>

LA County DBA examples:

<https://www.lavote.gov/home/county-clerk/fictitious-business-names/filing/document-examples>

# Removing a cannabis activity

## Submit Renewal Documents

1 Step 1

2 Review

3 Pay Fees

4 Record Issuance

### Step 1 > Cannabis Activities

Below is a list of the approved commercial cannabis activities on your record.

If you wish to remove an activity from your record, please uncheck the box next to the activity before selecting "Continue".

NOTE: Activities not selected, and therefore not renewed for calendar year 2020, will expire on December 31, 2025. Continued operation of these activities from January 1, 2020 and beyond may result in enforcement against illegal commercial cannabis activity.

\* indicates a required field.

### Commercial Cannabis Activities to be Renewed

#### ACA BUSINESS ACTIVITIES

- |   |                                     |
|---|-------------------------------------|
| Retail Storefront:                                    | <input checked="" type="checkbox"/> |
| Microbusiness:  | <input type="checkbox"/>            |
| Delivery Only - Type 9:                               | <input checked="" type="checkbox"/> |
| Delivery Only - Microbusiness:                        | <input type="checkbox"/>            |
| Distributor:  | <input checked="" type="checkbox"/> |
| Manufacturer Level 1 - Type 6:                        | <input checked="" type="checkbox"/> |
| Manufacturer Level 1 - Type N:                        | <input type="checkbox"/>            |
| Manufacturer Level 1 - Type P:                        | <input type="checkbox"/>            |
| Manufacturer Level 1 - Type S:                        | <input type="checkbox"/>            |
| Cultivation Small Indoor (currently unavailable):     | <input type="checkbox"/>            |
| Cultivation Medium Indoor (currently unavailable):    | <input checked="" type="checkbox"/> |
| Cultivation Specialty Indoor (currently unavailable): | <input type="checkbox"/>            |
| Cultivation Processor:                                | <input type="checkbox"/>            |
| Nursery:  | <input checked="" type="checkbox"/> |
| Testing:  | <input type="checkbox"/>            |
| Distributor Transport Only:                           | <input type="checkbox"/>            |

Save and resume later

Continue »



Notes on activity renewal:

Hover over the activity box checked off, deselect it, and then press “Continue”

You will not be charged for an activity you deselect.  
Therefore the activity will be removed from your record.

If you had approval to operate the activity, you must cease all activity after December 31, 2025.

# Q&A



Q&A Virtual Lunch Hour  
w/ Jason Killeen

# THANKS FOR COMING

The next Q&A Virtual Lunch will be held at  
noon, October 29, 2025.

